



Packing & Moving Checklist



Move It Now's extensive checklist to help plan and make your move simpler and more manageable.



Simplify Your Move

Packing & Moving Checklist

4 to 6 Weeks Before

- Get your **FREE** moving quote from **Move It Now**.
- Confirm quote/schedule time with **Move It Now** to begin outlining details.
- Clean out storage areas for items to move or dispose of.
- Consider a garage sale or donating unwanted items.
- Purchase packing boxes and supplies - **Move It Now** has a selection of supplies available.
- Notify financial institutions, insurance companies, clubs/organizations, magazines of your address change.
- Complete Postal Service change of address form and get change of address cards.
- Start using up items that won't keep - frozen/refrigerated foods, produce, etc.

Moving to a New City/New State

- Arrange for school, medical, dental, legal, veterinary records to be transferred.
- Obtain necessary automobile licensing/registration information.
- PRO TIP**
- Contact Chamber of Commerce/Visitor Bureau for new resident information packet.

2 to 4 Weeks Before

- Set aside items you'll be using during the month prior to the move.
- Schedule time for **Move It Now's** Packing Service, if applicable.
- PRO TIP**
- Start packing using the right size boxes. Target weight should about 25-35 lbs or less. Fill boxes to capacity avoiding over/under filling boxes.
- PRO TIP**
- Label content of boxes as you pack. Mark as fragile when needed. Write (or use color stickers) to indicate room destination.
- Collect important documents such as insurance, wills, deeds, stocks, tax/financial records and move valuables to safe deposit box to prevent loss during the move.
- Gather crucial account information (account numbers, customer service numbers, etc.) of companies you'll need to notify of your move.
- Schedule utilities disconnect and connect times.
Gas Water Electric Phone Internet
TV/Cable Trash Other_____
- Notify Service Companies.
Bank/Credit Union Newspaper Other_____
- Make arrangements for relocation of pets and plants.
- Make necessary travel arrangements for family.

NOTES:



AKRON AREA

330-929-6683

mymoveitnow.com



CANTON AREA

330-494-6683

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The Last Week

Mail change of address forms.

Clean and disconnect major appliances. Allow a few days for defrosting and drying.

Fuel tanks of gasoline powered tools should be emptied. (Exception: Riding lawn mowers should be drained to about 1/8".)

Detach propane tanks from grills, campers, etc.

Ensure any vehicles to be transported have only a half tank of gas or less.

Dismantle items that attach to walls, floors, or ceilings.

PRO TIP

Pack the necessary clothes, toiletries, and bedding for each person for your arrival to your new location.

Make plans for the care of young children on moving day.

Fill any prescriptions or medications.

PRO TIP

Pack a box of items you will need soon after your arrival. Keep with you or have **Move It Now** put it on the truck last.

Group boxes/items that should be placed on the truck together.

Group boxes/items that you are taking directly with you and clearly mark them "Do Not Move".

The Day Before

Get a sufficient amount of cash to allow for the unexpected.

Double check everything is in order for moving day.

Say goodbye to neighbors and friends.

Moving Day

Have beds stripped and ready to be packed.

Make note of utility meter readings (gas, electric, water).

Plan on spending all day with **Move It Now**. Stay until finished.

Communicate with your friendly **Move It Now** driver any special instructions, directions, and contact info of where you can be reached prior to delivery.



RELAX! With your excellent planning combined with **Move It Now** - Your moving day is going to be simply great.

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Thank You for Choosing Move It Now



"We will make sure your move is the best experience you can have. Our professional moving crews are well-trained and courteous and will care for your belongings as if they were theirs."

*"Our mission is to simplify your move and to provide superior customer service during your relocation process."
– Ken Slama, Move It Now*



Our customers would gladly recommend Move It Now to their family and friends or use us for their next move!



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